

---

S.O.P. #: 300-08

SUBJECT: Cancellation of Equipment

DIVISION: Communications Division

---

Objective: To provide guidelines for the cancellation of apparatus.

Section 1: Cancellation of responding equipment

A. The following procedure will be used when canceling equipment that has been alerted and is responding to an incident.

NOTE: ALL Cancellations will be referred to, and made by, Dispatch. At no time will unit-to-unit communications be used to cancel responding equipment.

1. The Fireground and Main-1 ECT's will sound an Attention tone, and advise that the assignment has been canceled and the reason,

i.e., Fireground - Attention tone...Attention units responding to Firebox 44-12, holding E442 SU444 with an honest mistake, all other units can cancel.

Main-1 - Attention tone...Attention all stations, on Firebox 44-12, holding E442 SU444 with an honest mistake, 15:34.

2. The fireground ECT will conduct a roll call, in running assignment order, of all assigned units to verify their receipt of the cancellation.

B. If an engine on the scene advises Dispatch to "Cancel all other equipment responding" and the volunteer engine, in whose first alarm district the call originated, is still enroute, Dispatch will advise them of cancellation, but will not cancel them. All other responding equipment is to be canceled. If the engine canceling the equipment is leaving the scene, All equipment will be notified of the cancellation and the reason given. Note: It is the DC/BC's discretion to cancel his/her response.

C. If an EMS unit on the scene advises to have all equipment canceled because the fire is out, Dispatch will advise the closest piece of equipment to respond and cancel all other equipment. Dispatch will also advise the DC/BC of this action.

D. When units are responding to an incident and Dispatch receives reliable information that equipment is no longer needed, Dispatch will also advise the DC/BC for direction. If a Division Chief/Battalion Chief is not assigned, dispatch will advise the closest piece of equipment to proceed to the location. Other responding equipment will be canceled, unless specifically required at the scene.

E. When units are responding to a reported rescue, and Dispatch receives reliable information that the equipment is no longer needed at the scene, Dispatch will also advise the DC/BC for direction. If a Division Chief/Battalion Chief is not assigned, dispatch will continue the closest engine and EMS unit to the scene to verify the situation. Other responding equipment will be canceled.

F. When units are responding to an incident and the first arriving unit advises "nothing evident" and additional units have not responded, the Division Chief/Battalion Chief shall be contacted as to whether to alert additional units.